



## REQUEST FOR CIVIC ADDRESS NUMBER

Date: \_\_\_\_\_

Replacement Sign       New Number & Sign       Assigned but Never Installed

Urban Civic Address Request       Signpost

Roll Number: \_\_\_\_\_

Address: Road/Street: \_\_\_\_\_ Lot: \_\_\_\_\_

Concession: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Description of Entrance Location: e.g. feet/meters from closest property boundary

### **Please provide a sketch of property, noting the entrance location.**

Closest Residence Name: \_\_\_\_\_

Address: \_\_\_\_\_

Replacement sign fee of \$28.25(\$25. Plus \$3.25HST) non-refundable paid when ordering sign.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

It is the property owners/tenants responsibility to replace, maintain and ensure the visibility of the green emergency sign number or house number. The municipality supplies and installs the original emergency number. The non-refundable fee of \$28.25 (incl.HST) will be collected from the property owner/tenant for the replacement of the emergency number sign and \$16.95 (\$15 + \$1.95HST) for the signpost. Upon request and payment, the Township will order the applicable number.

### **OFFICE USE ONLY**

Date Request Ordered: \_\_\_\_\_

Date Sign Received: \_\_\_\_\_

Email to [township@wellington-north.com](mailto:township@wellington-north.com)